

August 30, 2017

**NOTICE OF ANNUAL GENERAL ASSEMBLY OF PARENTS**

Date: Thursday, August 31, 2017

Place: Gymnasium, Sherbrooke Academy Junior, 230 Sherbrooke Street

Entrance: Through school yard gate facing parking lot – entrance door by the gymnasium

Parking: Parents are welcome to park in the school parking lot and adjacent streets in the vicinity of the school

Time: 18:30 – 19:15 Sherbrooke Academy Junior

19:30 – 20:15 Sherbrooke Academy Senior

See attached for detailed information



# Notice of Meeting

## Annual General Assembly of Parents

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- Parking:** Parents are welcome to park in the school parking lot and adjacent streets in The vicinity of the school
- Time:** 18:30 – 19:15 Sherbrooke Academy Junior  
19:30 – 20:15 Sherbrooke Academy Senior

### What happens at the General Assembly?

- Parents elect representatives to the Governing Board
- Parents elect a representative to the Lester B. Pearson School Board's Sector Parents' Committee and a substitute with the right to vote.
- Parents determine whether or not to establish a Parent Participation Organization (composition, operating rules and elect members)

### Governing Board

<b>Sherbrooke Academy</b>	<b>Junior</b>		<b>Senior</b>	
Number of parent seats	4		6	
Number of Seats to be Filled	2		3	1
Term of Office	2		2	1

Governing Boards play a decisional role in schools. They are responsible for issues involving school life, including the school's educational project, the annual budget and the development of school policies.

There are 2 Governing Boards, one for Sherbrooke Academy Junior and another for Sherbrooke Academy Senior.

**Sherbrooke Academy Junior's Governing Board** will consist of a maximum of 11 members: 4 parents, 4 staff members, 1 daycare, plus 2 seats reserved for community representatives.

**Sherbrooke Academy Senior's Governing Board** will consist of a maximum of 14 members: 6 parents, 5 staff members, 1 daycare, plus 2 seats reserved for community representatives.

The principal of the school takes part in Governing Board Meetings, but does not vote. Meetings will be held in the evening (approximately 5 per year). Sherbrooke Academy Junior's meetings will be on the third Tuesday of the month, at 18:30. Sherbrooke Academy Senior's meetings will be the second Wednesday of the month, at 18:30.

**There are 2 ways to declare your candidacy for Governing Board:**

1. Submit a letter to the principal, by August 30, stating your intentions. Along with the letter, include a brief biography. For your convenience you can use the attached form.
- or**
2. Attend the General Assembly of Parents on Thursday, August 31, and declare your candidacy in person.

Members of the Governing Board will be elected by secret ballot.

Parents can present themselves to sit on both of the Junior or Senior Governing Boards, as long as they have children in the schools.

We hope to see you at this important Annual General Assembly of Parents.

Sincerely,

Carmela di Iorio  
Principal, Junior School

Sylvie Martin  
Principal, Senior School