

Grad Committee Meeting- November 6th, 2017

Next meeting planned for Monday December 4th, 2017

Grad wear:

-Hoodie & Tee Shirts should be ready this week and will be distributed to students when the order arrives.

Yearbooks:

-Photographer has been contacted.

-Cost is the same as previous year (450\$ plus printing costs)

-Photographer will come twice- once for group photos and once for individual picture with cap & gown. Dates are TBD

-Baby pictures & pictures parents or the school have taken need to be collected. An email will be sent out (via school email system) to let the parents know to provide these and send them in

-Individual grad photos sold at the graduation was a big success last year. A lot were purchased and ended up covering the cost of the yearbook.

-Cap & Gown rental needs to be done- Brenda will take care of this. Rental is required for 2 separate dates. Picture day and retake day. Cost is approximately 15\$

TCBY:

-306 total participants to date

-197 from senior school

-109 from junior school

-2 parent volunteers have been organized for each site

Grad Fundraiser- Comedy Night

- Governing board has approved Jan 26th 8 to 10 pm
- A maximum of 45\$ per ticket was approved. Minimum cost would be 25\$ per ticket. The higher the ticket price, more is included, food, drink etc. Actual ticket cost is TBD depending on the costs for the event.
- Kevin to coordinate with Melanie regarding potential sponsorship
- Kevin to coordinate sound, lights & act approximate cost is \$1500.00
- Pricing was prepared to provide an idea of costs for food, tables, bar ect... and ranged between 3k to 11k. Depending on the outcome of the sponsorship possibility this will determine was range we will go with.
- To lower costs, Brenda has volunteered (and will need help from other parent volunteers), to prepare appetizer platters for each table to be served during the evening (i.e. at intermission platters are set at each table)
- Definitively want to take the option for the bar as provided in a quote. Cash Bar is set up and everything is provided including service.
- Lori to inquire if we can purchase soft drinks and provide to the bar for resale or if the people providing the service have to purchase the soft drinks.
- Auctions are a big money maker. If we have access to 8-10 items for raffle, it would be great. We have to make sure our request for items does not conflict with the holiday fair. We would make the majority of the requests after the fair is done.
- Kevin will check his contacts to see if he can get any donations
- Wine raffle was suggested. Grade 6 parents can donate bottles of wine ahead of time and we can prepare baskets or gift sets to raffle off at the event. Bottles can be brought to the next meeting, December 4th.
- We can prepare some theme baskets for Valentine's day to raffle off
- If anyone has access to unique experiences this could be a big money maker for the event

-In order to save further costs, we can use the tables that the school has instead of renting. There are 24 tables which can seat 8 per table plus there are some card tables as well. Table cloths will be needed. Mme. Martin will inquire how many of the tables can fit into the gym comfortably.

-Gym has been reserved and caretaker time will be approximately 40\$ to support.

-Joleen will request the liquor permit approximate cost 88\$

-Theme or catch phrase for the event vs using just comedy night, ideas needed

-Tickets need to be printed. Lori to talk to Nancy O about designing the ticket for us. There are packs at Bureau en Gros that you print at home , Lori will take a look at this. Joleen will inquire with her hockey team where they had their tickets printed and the cost.

-Other suggestions; reserved tables and parking for a cost, possibly move up the time to 7-7:30 to allow people to check out the auction and raffle items

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