

**Sherbrooke Academy – Senior Campus
Governing Board Minutes - 2016/10/12
6:35 – 8:39 PM
Senior Campus – Meeting Room**

Type of meeting: Governing Board – Regular 2016-17 #1

Participants:

Parents: Jeremy Asch, Lori Barrett, Suzanne Belair, Kenny Bodanis, Sarah Gibson, Steven McGurn

Staff: Michele Delaunay, Suzanne Dugas, Linda Homsy, Lynne Huber, Nathalie Mancini, Heather White

Principal: Sylvie Martin

Guest: Chris Fussezy

Public: Geoff Kalil, Tara Brisson, Chantale Cadieux, John Wilcott,

AGENDA TOPICS

1.1 Call to Order & Welcome

Sylvie Martin called the meeting to order at 6:35 PM and welcomed everyone.

1.2 Adoption of the Agenda

16-17-01 *After discussion, motion duly proposed by Nathalie Mancini and seconded by Suzanne Dugas, the agenda was approved unanimously.*

1.2 NEW BUSINESS

1.2.1 Election of GB Governing Board (GB) Chair

16-17-02 *After discussion, motion duly proposed by Kenny Bodanis and seconded by Jeremy Asch that Steven McGurn be nominated to the position of GB Chair. Approved unanimously.*

1.2.2 **Election of GB Secretary**

As no nomination was presented, the board agreed to have the minutes recorded on a rotation basis. Sylvie M. will do the first set.

1.2.3 **Election of GB Vice-Chair**

16-17-03 *After discussion, motion duly proposed by Sarah Gibson and seconded by Linda Homsy that Kenny Bodanis be nominated to the position of GB vice-chair. Approved unanimously.*

Questions from the Public

Comments from Geoff Kalil about the importance of communication between Jr/Sr
Comments from Tara Brisson about transport between the 2 campuses
Comments from John Wilcott about transition between the 2 campuses, two former H & S organizing activities as one H & S and the importance to do activities as 2 campuses but 1 school.

1.2.4 **GB Internal Rules of Management**

Sylvie Martin provided an explanation of the Internal Rules of Management and informed the GB that the current document was prepared in conjunction with the Jr campus and the School Board lawyer. After discussion,

16-17-04 *Motion duly proposed by Kenny Bodanis and seconded by Jeremy Asch that the Internal Rules of Management be adopted with modifications of typos error on p.7. Approved unanimously.*

1.2.5 **Daycare Parents' Committee**

Parents of the community were given copies of the Daycare Handbook.

To date, no one has approached Michele Delaunay, Daycare Coordinator, requesting that a Daycare Parents' Committee be created. The option to create a committee will remain open.

1.2.6 **Community Reps**

Sylvie Martin provided an explanation and examples of the role of community reps. The board members proposed to approach Mr. Roger Moss, Beaconsfield Councilor as one member. The second member could be a member of the Jr GB. Discussion will occur at the next Jr Gb meeting.

1.2.7 Commissioner's Invite to GB Meetings

Sylvie Martin will extend an open invitation to Mr. Martin Sherman, the current commissioner.

1.2.8 Crossing Guard request

Sylvie Martin explained the position of police Station 1 in regard of Crossing Guard. The GB wants to pursue the request of a crossing guard at the corner of Sherbrooke and Windermere. Sylvie Martin and Steven McGurn will look into the formal procedure with Station 1.

*16-17-05 Motion duly proposed by Kenny Bodanis and seconded by Sarah Gibson for a formal request to Police Station 1 for a crossing guard at the corner of Sherbrooke and Windermere.
Approved unanimously.*

1.2.9 Emergency Preparedness Plan

Sylvie Martin provided an explanation of the EPP. Fire drills and lockdown have been done according to plan but the paper data is not available.

Review and Approval tabled to next meeting.

1.2.10 Ratification Email Votes

Sylvie Martin sent emails to the GB members requesting approval for the following:

- 1) H & S permission to sell clothing with the logo of our school received 12 approvals.
- 2) Gym rental: Tuesdays, Wednesdays and Thursdays as they did last year from 6:30pm-8:30pm starting November 1st – April 14th for Lakeshore Soccer. received 12 approvals.
- 3) Approval for Grade 6 tournament: Ultimate Frisbee received 12 approvals.
- 4) Approval for Grade 5 tournament: Handball received 12 approvals.
- 5) Grade 6: Board Peace Summit received 11 approvals and 1 abstention.
- 6) Grade 5: Field trip to Ottawa received 11 approvals and 1 abstention.

7) Cross Country Run for Grade 4 to 6
received 10 approvals and 2 abstentions

16-17-06 *Motion duly proposed to ratify the email votes by Linda Homsy and seconded by Nathalie Mancini.
Approved unanimously.*

1.2.11 **After School Program**

Sylvie Martin explain that more than 1 company have approached the school to offer services, but at this time in the school a lot is already in place. Daycare and administration will look to start extracurricular activities after the Holidays.

Sylvie Martin also provided an explanation of the PELO program and GB vote to approve the program after school.

16-17-07 *Motion duly proposed to approve the PELO program by Nathalie Mancini and seconded by Jeremy Asch.
Approved unanimously.*

1.3 **REPORTS**

1.3.1 **Parents' Committee**

Jeremy Asch was appointed as Parents' Committee rep for SA Senior GB and Kenny Bodanis as alternate. The AGA was held on Oct. 1st. Jeremy Asch presented the Parents' Committee new constitution. No formal report submitted

1.3.2 **H&S report**

HandS had its first meeting on September 14th. Lori Barrett presented the H & S report. The H&S report was sent by email and is presented in Appendix 1.

16-17-08 *Motion duly proposed to approve the December 3rd Holiday fair for H & S by Jeremy Asch and seconded by Heather White.
Approved unanimously.*

1.3.3 **Daycare report**

Michele Delaunay presented the Daycare Report. Sent by email and presented in Appendix 2.

1.3.4 Council of Commissioners' Minutes

No formal report submitted.

1.3.5 Teachers' Report

Suzanne Dugas, Linda Homsy and Heather White presented the Teachers' reports. Sent by email and presented in Appendix 3.

1.3.6 Principal's Report

Sylvie Martin presented the Principal's report. Sent by email and presented in Appendix 4.

Questions from the Public

Comments from John Wilcott on the importance of communication between the 2 campuses.

Comments from Geoff Kalil on transportation and schedule between the 2 campuses

1.4 CORRESPONDENCE

Sylvie Martin received a flyer from Concordia University regarding a workshop entitled "The courage to listen". Also, the GB training flyer.

1.5 VARIA

Chris Fussezy talk about the last commissioner meeting. Info can be found at www.lbpsb.qc.ca

1.6 ADJOURNMENT

*16-17-09 At 8:39 PM, motion duly proposed by Sarah Gibson and seconded by Suzanne Dugas that the meeting be adjourned.
Approved unanimously.*

Next meeting: Wednesday, November 9th, 2016

Respectfully submitted
by Sylvie Martin

APPENDIX 1: Home and School

Request for approval to fundraise:

- **Holiday Fair** December 3rd 2016 – location TBD
 - The gym is transformed into a “Fair” with activities for all ages, cookie decorating, fish pond, teddy tomobola, bottle raffle, silent auction, basket raffle, items for purchase for holiday gifts, “elves shelves” for the children – tickets at the door
 - Home and School gyn rental- free; caretaker for 4 hours paid by home and school
- **Executive Committee** announcement of positions filled – great balance between both schools and previous communities to create a wonderful new harmony
 - **President:** Lori
 - **VP Junior:** Liane
 - **VP Senior:** Melanie
 - **Co-Treasurer** Brenda & Connie
 - **Membership** Romy
 - **Publicity:** Erin
 - **Secretary:** Tara
- **Welcome H&S Family BBQ & Corn Roast** –Sept 22nd cancelled due to inclement weather
- **Home & School Halloween Family Fun Night**—1st family event for both campuses- completely funded by home and school to be held at Senior Campus 6-8pm; flyer posted, survey monkey sent to all families; DJ, crafts, games, haunted house and activities for the whole family
- **Subway and Pizza Lunches** All year – largest fundraiser for the home and school
 - o **Home & School will Sponsoring pizza lunches and subway** all year for 6 less fortunate children in the school
- **School Clothing/Spirit wear** – first campaign completed—clothes being distributed; second campaign due November 30th
- **Upcoming discussions/approvals planned for next Home & School meeting October 19th**
 - o Approve spend for Bagpiper for Remembrance Day event: request to pay 225\$ per campus from Mme. Choiniere (School Spiritual Animator);
 - o Tea Trolley service for the staff—to be funded and operated once a month by home and school at both campuses;
 - o 530 Apples purchase for both campuses for all students for Terry Fox Run
 - o 12 large Pumpkins purchase for Junior campus – decorating contest
 - o Planning of Family Holiday Fair

Examples of some activities, items and events that Home & School supports and funds:

- *Annual Family Halloween Dance & Annual Family Holiday Fair*
- *Family Year End Extravaganza*
- *Student Art Gala*
- *Citrus & Maple Syrup, Fundscrip and Mabel’s Labels Fundraiser*
- *Pizza lunches , Subway lunches, and TCBY*
- *Holiday Food Basket Collection*
- *Jungle Sport & Literacy Evenings*
- *Books for the school reading room*
- *Music Appreciation Sessions*
- *Staff Appreciation Week, Luncheon and Tea Trolley*
- *School Yard Improvement Projects including Outdoor Classroom, purchase of 3 play structures at Jr campus*

- *Annual Pancake Breakfast & Nutrition Breakfast for students*
- *42 iPads for classrooms and teachers including Griffin covers*
- *Family movie night, Anti-Bullying week T-shirts for students*
- *Speakers for Parenting Conferences*
- *Overhead projector and screen at Junior campus*

APPENDIX 2:
Daycare

Our first Ped Day was on September 23, 2016 and we had Dynamix for team building.

October 7, 2016: we had a pancake breakfast for the children for the A.M.
And for the afternoon the children baked pumpkin muffins. Also, the children did a fall craft with leaves. Cost at \$13.00

For the October 26, 2016 Ped Day they will paint /decorate pumpkins, also will be playing Challenges & Games. Cost \$ 13.00

For the November 1, 2016 Ped Day the educators are planning a Minute to Win it.
Also they will do baking and play Bingo. Cost at \$13.00.

In Daycare we started our activities calendar for October which alternates between Gym, computer, Wii dance, Decorating our Bulletin Board and Science on Friday's. These activities are done after homework after 4.

APPENDIX 3: **TEACHERS' REPORT**

In grade six, French, the Saint-Paul's program and the Sherwood's one merged to become one. French teachers meet every week and the 92 grade six students are following the same progression in all French subjects. Furthermore, Mme David is teaching sciences to all grade six students while Mme Dugas is teaching Social studies to all of them as well hence providing a good practice and preparation for high school.

In grade five French, Mr Teasdale and Mme Bélanger just completed a unit on flying objects and inventions and are getting ready to start a unit on Fairy tales. The grade five trip to Ottawa is coming shortly.

Variety Show

Practices have started for Grade 5 and Grade 6 students. There are two practices each week during lunch hour (one for Grade 5, one for Grade 6). There is a lot of talent this year. Due to the number of participants, we have limited each student to one act. The Variety Show is scheduled for November 30, 2016.

Math Olympics

Practices are being held at lunch once a week. This event is for Grade 6 students. We are looking to form a team of 14 students (12 students and 2 back ups). The event will take place December 7th (Lakeside high school) and December 8th (Riverdale high school). There will be 12 schools scheduled each evening. We are registered, but the date that we will be competing has not yet been confirmed.

Ipads

Ipads are being distributed to classrooms. There are 3 being given to each teaching pair. The Ipads on the trolley are also being prepared for sign out.

Grade 6 graduation

The first meeting to discuss the Grade 6 graduation will be held at Sherbrooke Academy Senior on November 7th. The Grade 6 teachers will be present and interested parents are invited to attend.

APPENDIX 4:
PRINCIPAL'S REPORT

Enrolment

Enrolment is at 295 students

Grade 3	67
Grade 4	58
Grade 5	81
Grade 6	89
Total	295

Note of Appreciation

Note of appreciation to all our staff for ensuring our school opening was a success and to all the LPBSB Consultants and Support to our school.

Teaching Staff

HOMEROOM	TEACHER
301 & 401	Claudia Guzman & Keren Cohen
302 & 303	Michelle Hermelin & Jackie Dunsmore
402 & 403	Nathalie Mancini & Danielle Nethercott
501 & 502	Martin Rourke & Patrick Teasdale
503 & 504	Patricia Day & Isabelle Belanger
601 & 602	Heather White & Melanie David
603 & 604	Joanna McDonell & Suzanne Dugas
SPECIALISTS	TEACHER
Media & English Language Arts	Jackie D'Alessio
Physical Education	Linda Homsy & James Brasseur
Music	Evi Vassilakakis
Elementary Resource	Bernice Dresner
Enseignante en Support Français	Jennifer Cleary

Home and School

The Home and School's first meeting of the year took place on September 14, at the Senior School. For details, please see the Home and School Agenda and Minutes posted on our website. The next meeting will be on October 19, at the Junior School. Meetings will alternate each month at the Senior and Junior Schools. The Home and School regrettably had to cancel the Welcome Corn Roast and Barbeque due to the weather forecast. Presently the Home and School is in the midst of organizing a Fall Community Event on October 21 from 18:00 to 20:00 at the Senior Campus.

School Website

Our school website has been updated. I invite parents to check the site on a regular basis for information and updates <http://sherbrookesr.lbpsb.qc.ca/>

School Renovations

School was painted over the summer so it looks fantastic. Last week, we had asphalt ramps put in place at the back of the building for the 2 access doors. As soon as the camera is repaired in the daycare side, we will change the entrance for daycare morning and night for a more secure building. Daycare will have its own entrance as it is in most school.

PELO – Heritage Language Program

We will be offering the possibility of organizing a heritage language program after school. At present the plan is to offer Italian as a heritage language. Should there be interest in another heritage language, we will look at the possibility of also offering this language. Information was sent out last night.

Technology Update

This week we are distributing 3 I-Pads per pairs of teachers for students' use in the classrooms and a class set of 16 is available as well to borrow. Ms. Day as our DCP rep. took the time to prepare the IPADs for distribution in classroom.

Emergency Preparedness

We have had 4 fire drills to-date, September 7, 13, 20 (in daycare) and October 6. Our lock-down exercise, took place on September 16.

Reporting

October 13	Interim Report Card: a snapshot of how your child is adjusting to the grade level.
November 17	First Term Report Card
March 13	Second Term Report Card
June 23	Third Term Report Card

Parent Teacher Interviews

October 20, November 23 and 24 in the morning, March 23 - by appointment

School News

Assembly – August 31st

We had 2 separate assembly for Cycle 2 and Cycle 3. We had a chance to introduce the staff to the students and had a dialogue about school rules and safety.

Curriculum Night – September 8th

We had a great attendance, our gym was full of parents to start the night. Meetings with teachers were well run. We ran 2 sessions to accommodate siblings.

Ultimate Frisbee – September 20th

A little more than 50 students participated in this event. A fun time for all!

Ped Day – September 23rd

Teachers had time to prepare the IEPs. They will be sent home with the progress report tomorrow.

Handball tournament – October 4th

Again about 50 students participated in this tournament.

BHS music program – October 13th

Tomorrow, we will have the visit of BHS music program. They will perform for our students.

Terry Fox run/walk – October 14th

We will have our walk this Friday in the afternoon. Home and school will provide an apple for the students after the walk. As well, weather permitting we will have an Ultimate Frisbee game students vs. teachers in the field after the walk.

Cross Country Run – October 19th

It will be at the Morgan Arboretum. Around 150 students are participating.

LBPSB Peace Summit – October 19th

It is for 2 Grade 6 students.

Parents Interview – October 20th

By appointments, invitation will be in the progress report envelop.

Grade 5 Ottawa field trip – October 25th

Student will have the opportunity to visit Ottawa. We were able to come back a bit earlier than anticipated to allow families to go and attend St. Thomas Open House.

Region 2 ped day – October 26th

All staff will attend a workshop at PCHS:
Looking Back Moving Forward: Thinking in Future Tense!
Keynote speaker: Randolph MacLEAN

Nurse Jill's workshop – October 27th

Our CLSC nurse, Jill Sockett will have a workshop with Grade 4 parents about Vaccination.

Grade 6 Enriched Exam – October 29th

In High School, Saturday morning.

Ped Day – November 1st

Workshop for teachers

Vaccination November 2nd

For Grade 4 students.