

**Sherbrooke Academy – Senior Campus
Governing Board Minutes – February 8 2017
6:30 – 9:00 PM
Senior Campus – Meeting Room**

Type of meeting:	Governing Board – Regular 2016-17 #4
Participants:	Suzanne Belair, Kenny Bodanis, Sarah Gibson, Jeremy Asch Martin Sherman, Steven McGurn, Nathalie Mancini, Heather White, Scott Henderson (Community Rep)
Staff:	Michele Delaunay, Lynne Huber
Principal:	Sylvie Martin
Public:	No Public Was Present at the Meeting
Regrets	Lori Barrett, Suzanne Dugas, Linda Homsy

AGENDA TOPICS

- 4.1** **Call to Order & Welcome**
S. McGurn called the meeting to order at 6:35 PM & welcomed everyone
- 4.2** **Adoption of the Agenda**
16-17-26 *After discussion, motion duly proposed by K. Bodanis & seconded by S. Gibson, the agenda was approved unanimously*
- 4.3** **Adoption of the Minutes of December 14, 2016**
16-17-27 *After discussion, motion duly proposed by S. Gibson & seconded by J. Asch, the minutes, of December 14 2016, including the corrections listed below, were approved unanimously*
- *Lori Barrett & Steven McGurn, were listed as being present at the meeting, however they were absent*

Questions From the Public

- No public was present therefore no questions were asked

4.2 **BUSINESS ARISING**

4.2.1 **School Capital Projects**

- 1 The ceramic tile needs to be replaced in washrooms & stairwells - \$50,000
 - 2 Sound absorbing material for ceilings in Daycare & music rooms - \$10,000
 - 3 Install 2nd sink in staff washroom - \$5,000
 - 4 Bathroom upgrade - \$325,000
- 16-17-28 *After discussion, motion duly proposed by N. Mancini & seconded by H. White, the Capital Projects for 2017-2018 were approved unanimously*

4.2.2 **Daycare Door**

- The governing board has recommended that after the March break, an extra staff member be added at 7:00 am; this will make a total of 2 staff members at the Daycare entrance

4.3 **NEW BUSINESS**

4.3.1 **Principal Criteria Consultation**

- An open discussion was held on this topic

4.3.2 **Budget Consultation**

- Deadline for the Budget Consultation is March 31
- Tabled to the March governing board meeting

4.3.3 **Measure 30170-Innovations Grant**

- Financial resources allocated by LBPSB in the amount of \$8800 for the measure, were received & will be used in accordance with the purposes stated below for the

2016-2017 school year:

- Intercultural Education
- Increase the staff training to optimize the training in the school

16-17-29 *After discussion, motion duly proposed by S. Gibson & seconded by J. Asch, including 1 opposed, the Measure 30170 Innovations Grant was approved unanimously*

4.3.4 **Grade 6 Fundraising**

- The following grade 6 fundraisers would like approval from the governing board:
 - 1 A food concession will be set up the night of the grade 6 play (April 12)
 - 2 Photo sales of the students who are participating in the play
 - 3 The sale of grad pictures to grade 6 parents

16-17-30 *After discussion, motion duly proposed by S. Gibson & seconded by N. Mancini, the food concession, the photo sale & the sale of grad pictures were approved unanimously*

4.3.5 **Field Trips**

Relieur de Livres Individuel – Grade 5

- Taking place in class on February 23 & June 14-15
- This initiative will be done completely in French
- Cost is \$21 per student

Fossils & Dinosaurs – Grade 3

- Taking place in class on March 15
- Cost is \$5.50 per student

16-17-31 *After discussion, motion duly proposed by K. Bodanis & seconded by L. Huber, the Grade 6 Leadership Day e-vote was approved unanimously*

16-17-32 *After discussion, motion duly proposed by H. White & seconded by N. Mancini, the Relieur de Livres Individuel & the Fossils & Dinosaurs were both approved unanimously*

4.3.6 Rules & Safety

- An open discussion took place regarding the outdoor activities that are taking place on the school grounds before & after school as well as during recess & lunch
- Teachers/staff are doing their best to give students their freedom when it comes to outdoor winter activities, however there are rules & safety guidelines to follow

4.3.7 Drop Off

- It was mentioned that many parents are using the teachers parking lot as a drop off
- Governing board will prepare a letter which will then be sent home to parents listing the rules of the drop off

4.3.8 Fire Alarms

- The fire drill cost/protocol was discussed

4.3.9 Categorizing of Library Books

- All library books need to be categorized; the Librarian can only do what she can considering she is only at the school 1 day a week
- Volunteers can help as much as possible in the Library, however they are not permitted to categorize the library books, the Librarian can only do this

4.3.10 Virtual Choir – March 10 Deadline

- Beacon Hill has begun a “virtual choir” & has invited Sherbrooke Sr to take part in this initiative
- The Sherbrooke Academy Sr Glee Club has just started however with the March 10th deadline for the Virtual Choir is fast approaching; the governing board feels that there is not enough time for the Glee Club to prepare for this event

4.3.11 March Joint Meeting

- At the request of the governing board chairs, a joint Jr/Sr meeting is being planned for March 15th; some of the topics to be discussed are school start times, gap, drop off, etc..

4.3.12 Date Change for April 12 Governing Board Meeting

- The date for the April governing board meeting has been changed to Monday April 10

4.4 **REPORTS**

4.4.1 **Parents' Committee**

- J. Asch presented the Parents Committee Report
- Sent by email & presented in Appendix 1

4.4.2 **H&S Report**

- Sent by email & presented in Appendix 2

4.4.3 **Daycare report**

- M. Delaunay presented the Daycare Report
- Sent by email & presented in Appendix 3

4.4.4 **Council of Commissioners' Minutes**

- Ethics Policy is ongoing

4.4.5 **Teachers' Report**

- N. Mancini & H. White presented the Teacher's Report
- Sent by email & presented in Appendix 4

4.4.6 **Principal's Report**

- S. Martin presented the Principal's report
- Sent by email & presented in Appendix 5

4.5 **CORRESPONDENCE**

- No correspondence was received

4.6 **VARIA**

- No varia was mentioned

4.7 **ADJOURNMENT**

16-17-33 *At 845 PM, motion duly proposed by J. Asch & seconded by K. Bodanis that the meeting be adjourned, adjournment was approved unanimously*

Next meeting: Wednesday, March 15th, 2017 at 6:30 PM

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

APPENDIX 1

Parents' Committee

UPDATES:

PC Budget

- Update was given

Ethics Policy Revision

- Board Ethics Policy is being revised; will most likely be sent out to governing boards for feedback

GB Chairs Networking Evening:

- Positive feedback received regarding the training & networking event during which GB Chairs discussed hot topics such as e-voting & Bill 105; documented guidance forthcoming

KEY TOPICS:

• Presentation: Roles & Responsibilities of LBPSB, given by:

- Mr. Michael Chechile, Director General, LBPSB
- Ms. Carol Heffernan, Assistant Director General, LBPSB
- Mr. Steve Balleine, Assistant Director General, LBPSB
- An overview of the structure of the school board, administrative groups, committees & responsibilities, & interactions between them & the parents was given. The presenters each gave an overview of their specific roles & responsibilities

Discussion: Quebec Sexuality Education Pilot Program – What do we know?

- Currently, the only LBPSB school that is piloting the program is Riverview Elementary School. Patricia, the Riverview Parent Rep, reported that the parents have received very little information. Despite being in effect since the beginning of the year, a session for parents of the school will take place only next week. Official documentation can be found on the following online resources sponsored by MELS:
 - Education et de l'Enseignement supérieur de Québec website
 - Program Content Publications
 - Information for Parents on the Pilot Project

Lester B Pearson School Board Parents' Committee Parent Concerns Include:

- Training for teachers
- Lack of information given to parents thus far
- The standardization of sexual education that is already present in the schools, delivered by health care professionals versus new subject matter being developed for younger children, even in Kindergarten
- How to get clear, detailed information to parents about the material that will be presented to the children
- A presentation on the program will be given by the Board, most likely at the next PC meeting

- A replacement parent rep to Intercultural Advisory Committee was elected
- Non voting parent rep to PEF was elected

- The members of the Advisory (formerly known as the Executive) Committee were introduced & the committee itself was explained (its purpose is to discuss & make recommendations to the PC & respond to issues that require immediacy)
- Decision was made to ask our EPCA directors to request EPCA lobby the government for the following: *Children over the age of 12 who come to live in Quebec from other countries, having received the bulk of their education in English, should be permitted & eligible to continue their education in English schools*

ACTION ITEMS:

Parent2Parent Newsletter:

- The next newsletter will be sent to parents shortly. All content submitted by parents will be included

Sharing, Sharing, Sharing:

- The PC Facebook page is updated with information & events to keep parents aware of current events and issues. It is requested that parents help the process by submitting information & events to be posted

DATE OF NEXT MEETING:

- March 2, 2017
- Please note this document contains live hyperlinks. To access to electronic version, please visit our website: **parents.lbpsb.qc.ca/archives**

APPENDIX 2 **Home & School**

Family Holiday Fair

This event was held on Dec 3rd at the Senior Campus with a PROFIT of \$2630!. The gym was transformed into a “Fair” with activities for all ages, cookie decorating, fish pond, teddy tomobola, bottle raffle, silent auction, & basket raffles – Spectacular!

Subway & Pizza Lunches

Ongoing - Next lunch is Jan 11th for all grades except for grade six who will have their lunch postponed to Friday Jan 13th – (all other grades will still have on Jan 11)

Holiday Food & Fund Baskets

Collections from our community for 13 families were a huge success at both campuses. Goods were distributed to Maple Grove, Sunshine Academy as well as Verdun Elementary. Verdun is particularly in desperate need, as some students are not sent to school by their parents if they do not have food.

Children’s Shopping Bazar

Huge success! Children loved the event at both campuses. Weather challenge was averted! Shopping for both campus students Dec 16

School Clothing/Spirit wear

Second campaign closed, next date TBD

Junior School “Holiday Breakfast”

Dec 23rd was Pyjama Day, cookie decorating, juice, gorgeous fruit platters; yogurt drinks were offered by 12 volunteer parents to the students during their Pyjama festivity

Upcoming Events:

- Nutrition Breakfast planned for March 17th; to be sponsored by Home & School – more details to follow
- Staff Appreciation Week – Feb 6 - 9; the theme is travel; food, fun & surprises planned for the week for ALL Staff members at both campuses; daycare & bus drivers included
- Beginning to prepare for Year End celebrations at both schools

Next meeting is Feb 15th 6:30pm @ Jr campus

No requests from Senior or Junior Governing Board this month

APPENDIX 3
Daycare

The last ped day was on January 27, 2017 with Enfant & Compagnie, it went very well. Our next ped day is Friday Feb 10, 2017. The children will be making pizza, painting a wooden heart shape cover memory box. They will also be baking in the afternoon & making Valentine crafts.

The cost will be:	\$10.00 daycare fees
	\$3.00 activity fees
Total for parents will be	\$13.00

Also the parents were advised about the expected raise in daycare fees from \$ 8.10 to \$ 8.15 per day.

Parents received an email about income tax receipts; receipts will be sent out at the end of the month.

APPENDIX 4 **Teachers 'Report**

Learning in Action

The evening was a great success. The Grade 5 students demonstrated their science experiments & debating skills. The Grade 6 students did a wonderful job of bringing their characters to life in the Musée Vivant. The presentations were bilingual.

Grad News

The Grade 6 students received their grad hoodies & t shirts in January. The students also had their graduation photos taken last week (for the yearbook). Behaviour contracts were distributed to reinforce the behaviour code & help the students prepare for the responsibilities of high school.

Sport Events

The Grade 6 students participated in a volleyball tournament held at John Abbott. They demonstrated great team spirit. The ski loppet will be taking place next week.

Lost Boys

Rehearsals for the upcoming production "Lost Boys" are in full swing. The cast & crew is composed of Grade 5 & 6 students. The play will be presented in April.

Glee Club

Auditions were held for the Glee Club. Students who are part of the Glee Club have been notified. The students are in Grades 4, 5 & 6.

CEPSUM

The Grade 6 students went on their first field trip to CEPSUM & had a great day. There were lots of fun activities. Animation was in French.

Nurse Visit & High School Preparation Classes

The school nurse presented 2 sessions to the Grade 6 students & also offered a follow-up question/answer period at lunch.

The Grade 6 students will also be participating in a program to help with the transition to high school. Classes will be held on Tuesdays (beginning February 21st). The session is 10 weeks long & covers topics such as: self-esteem, organization, time management, note-taking & effective studying techniques.

Leadership Day

Eight Grade 6 students (2 from each class) will be participating in Junior Leadership Day this Friday (Ped. Day). The event is being held at Westpark School.

APPENDIX 6 **Principal's Report**

School Website

Our school website continues to be updated. I invite parents to check the site on a regular basis for information & updates <http://sherbrookesr.lbpsb.qc.ca>

School Success Plan

We have been working hard on preparing our new School Success Plan for Sherbrooke Academy Sr. Our team will present it shortly to the staff for their comments & updates. We should be able to present at the April governing board meeting. We are also in the process of reviewing our Code of Conduct (which is located in the front of the agenda). These are both works in progress.

NTIC Funds

With the money coming from this fund, we are acquiring a mobile lab of Chrome Books. These computers are easy to use & they let the students use the Google Apps from the School Board.

Home & School

Thank you to our Home & School parents for the delicious chocolate, decorating the school & our beautiful invitation for our Staff Appreciation Week!

School News

January 9

Welcome back to everyone for the New Year.

January 11

Volleyball tournament for grade 6, over 50 students participated with lots of fun for all.

January 19

Learning in Action: Open house style evening. Parents from grade 2 were also invited for a visit. It was a great success with many parents from Sherbrooke Academy visiting the school.

January 27

Pedagogical Day, there was no school for students. Workshops for teachers & Aides, with school board consultants.

January 31

We had our Grade 6 grad picture taken. Thanks to the parents that volunteer for that activity.

February 2

Virtue Assembly with Mme Choinière. Grade 5 was responsible this month for presenting our Assembly on Reliability.

February 10

Pedagogical Day: there is no school for students. Workshops for teachers at the board. Working on report cards and IEPs.

February 16

Ski Loppett at Base de Plein Air Les Cedres. Over 100 students from our school will be taking part in this event.

February 22

Pink Shirt Day Assembly with CCS

Week of February 27 to March 3

Winter Fest Week; lots of activities are being planned for that week, more info will be sent to the parents shortly.

Week of March 6-10

Winter break enjoy!