



# Sherbrooke Academy Home and School Meeting Minutes (Approved)

January 18, 2016, 6:30pm Senior Campus

[Sherbrookeacademyhomeandschool@gmail.com](mailto:Sherbrookeacademyhomeandschool@gmail.com)

## Executive

Lori Barrett (President)  
Melanie Kepper (VP- Senior)  
Liane Zechmeister (VP-Junior)  
Brenda Zinke (Co-Treasurer)  
Connie Morelli (Co-Treasurer)  
Erin Morehouse (Publicity)  
Romy McMaster (Membership)  
Tara Brisson (Secretary)

## Events and Contacts/Chairperson

Buffy Cummings (Pizza Lunch)  
Christine Martin (Subway Lunch)  
Danielle /Erin Morehouse  
(Teacher Appreciation)  
Sandy Lin (Tea Trolley)  
Kabiria Espinosa (Year End BBQ)  
Liane Zechmeister/Helen Kendall  
(Nutrition Breakfast)  
Lori Barrett (Spirit Wear/ and Mabel's  
labels)  
Beth Acton (Fund scrip)

## Principals

Carmela di Iorio/ Sylvie Martin

## Meeting Dates

### Current:

January 18, 2017 @6:30pm Sr.

### Past:

September 14, 2016 (Sr.)  
October 19, 2016 (Jr.)  
November 16, 2016 @ 6:30pm Sr.  
December Meeting Cancelled

### Future:

February 15, 2017 @ 6:30pm Jr.  
March 15, 2017 @6:30pm Sr.  
April 19, 2017 @6:30pm Jr.  
May 17, 2017 @ 6:30pm Sr.  
June 21, 2017 @ 6:30pm Jr.

Junior Campus- 180 students  
Senior Campus- 295 students  
Total- 475 Students

## 1. Call to Order – Welcome 6:30pm

Attendance: Carmela Di Iorio, Sylvie Martin, Sarah Forrest Power, Melanie Kepper, Brenda Zinke, Connie Morelli, Liane Zechmeister, Erin Morehouse, Lori Barrett, Tara Brisson, Romy McMaster.

## 2. Adoption of Agenda (January)

1. Melanie Kepper 2. Tara Brisson

## 3. Approval of Minutes from Previous Meeting (November)

December meeting was cancelled.

1. Liane Zechmeister 2. Erin Morehouse

## 4. Reports

### a) Principal- Mrs. di Iorio

Recap of the January Newsletter that was sent out electronically and is available on the school website.

Recap of Junior Governing board meeting that is available on the school website. Points of interest- Lunchtime activities have started. Daycare fees have gone up \$0.05/day. Sibling registration is this week and Kindergarten registration is the week of January 30<sup>th</sup>. Open house (Junior school) January 26<sup>th</sup>. Please check lost and found. Erin may come and snap photos of the lost and found to post to facebook. Drop off lane is in need of parent volunteers. GB is looking into alternatives for our drop - off situation. Roger Moss was at the last GB meeting to discuss city involvement.

### Principal-Sylvie Martin

Points of interest- Learning in Action evening, January 19<sup>th</sup>. Grade 2 parents/ students have been invited. Play "The Lost Boys" has started and will be preformed in April date TBD. Peace pals (leadership group) will start meeting once a week. Grade 6 Volleyball tournament went well. Grade 6 field trip Jan 27<sup>th</sup>. Ski Loppet February 16<sup>th</sup> for Grade 4-6. Grade 3 will participate in a curling day. Feb. 2<sup>nd</sup> there will be the reliability assembly. Grade 4 English exams will be corrected Feb. 16<sup>th</sup>.

*b) President- Lori*

i) Recap of December events-

All Events went well, and were well received. Thank-you to all the volunteers. Discussion about creating a “form/document” for event chairs to fill out after events so we can better establish what works and what doesn’t.

ii) Upcoming events-

Staff Appreciation,

We will need an up to date list of all staff from both campuses. We will include all teachers, Staff, daycare, custodians, crossing guard and Bus drivers.

Nutrition Breakfast,

Liane is heading up the Jr. campus while Helen will head the Sr. We will continue the discussion in February.

Year end Celebration,

Tabled until February meeting. Date: June 7<sup>th</sup> and rain date June 8<sup>th</sup>.

iii) Dates for Staff appreciation- Staff appreciation Week, February 6<sup>th</sup> to the 9<sup>th</sup>. It is a 4-day week. We will celebrate on both campuses the same week.

*c) Treasurer – Connie/Brenda*

December expenses- \$3300 including a coffee maker (\$135) for Sr. Daycare staff and \$225 for the December 23<sup>rd</sup> Jr. campus celebrations. Holiday fair spent ~\$1700 and raised ~\$2600 Holiday Bazaar spent ~\$2900 and raised ~\$1400. Holiday baskets raised~\$2000 on top of all the wonderful food that was donated. January Expenses-\$5500 including starting to reimburse the staff stipend of \$50 each.

*d) Membership –Romy*

We have 102 total members.

*e) Publicity- Erin*

The Home and school boards at Sr. campus is done. Jr Campus will be done soon. Suggestion to keep the same sports theme for next year was made.

**5.Chairperson/Events**

*a) Holiday Fair- Lara/Lina- Recap*

Not in attendance but was recapped by Lori, Notes were all positive, however some said the Sr. Gym lacked the coziness of the Jr. gym from fairs in past years.

*b) Holiday Food Baskets- Kabiria/ Monique- Recap*

Not in attendance but was recapped by Lori,

This year gift cards were used for the turkeys. We were also able

to donate \$150 to Verdun elementary school, who had reached out and asked for some support.

*c) Holiday Bazaar- Erin/Sue- Recap*

There is a lot of stock to start next year. Going forward weather will be the #1 issue with running this event successfully should we wish to host at one school. The kindergarten teachers expressed that it would have been nice to have older student buddies to help them.

*d) Grad Committee Update- Tara*

Grad Sweatshirts were handed out. Tcby is going well, high participation in both campuses. Focus is now on starting the Yearbook and planning grad party. We have ~\$10 500 in the bank with expected expenses of ~\$7000. Leaving us with ~\$3500 profit. Not far off our goal of \$4500( \$50 per student)

*e) Nutrition Breakfast- Liane/Helen*

To be discussed at the next meeting. Date To Be Confirmed: March 17, 2017.

*f) Staff Appreciation Week- Danielle/Erin*

Travel theme. Online sign up will go up shortly. Discussion ended in everyone agreeing that we would include Daycare as well as all other staff members in this week of appreciation instead of doing a separate week in May for daycare.

**6. Voting** (1. Tara Brisson 2. Melanie Kepper)

- a. Additional Family for Lunch Support, Total will now be 7 students –unanimous.
- b. Budget for upcoming Staff Appreciation Week including: teachers, staff, daycare, custodians, crossing guard and bus drivers. (up to \$25 per person). ~\$2200  
-unanimous

**7. New Business/ Open Floor**

a) Discussion about getting a spring donation initiative going. With the idea of supporting Verdun elementary school. Perhaps reaching out and seeing what they might need. We are so generous at Christmas time, it would be great to follow up in the spring.

b) Spring Literacy night for the Jr. campus was suggested. An evening in the school library listening to stories in English and French followed by a craft and snack.

**8. Adjournment, 8:30pm**

**Next Meeting–** February 15, 2017@ 6:30pm Jr.

