

**Sherbrooke Academy – Senior Campus  
Governing Board Minutes – November 13th at 6:30 PM  
Senior Campus – Meeting Room**

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<b>Type of meeting:</b>	<b>Governing Board – Regular 2019-2020 #2</b>
<b>Participants:</b>	Tara Brisson, Robert Craft, Kurt Henrico, Liane Zechmeister, Scott Henderson, Martin Sherman, Travis Chalmers
<b>Staff:</b>	Linda Homsy, Heather White, Patrick Teasdale
<b>Principal:</b>	James Benn
<b>Regrets:</b>	Mindy Hendler, Helen O’Keeffe

**AGENDA TOPICS**

**2.0.1 Call to Order & Welcome**

R.Craft called the meeting to order at 6:35 p.m. & welcomed everyone.

**2.0.2 Adoption of the Agenda**

19-20-14 *After discussion, motion to approve the agenda P.Teasdale & seconded by L. Zechmeister - the agenda was unanimously approved.*

**2.0.3 Adoption of minutes of October 9, 2019**

19-20-15 *After discussion, motion to approve the minutes of October with amendments T. Brisson & seconded by L. Homsy, approved unanimously*

**2.1 QUESTIONS FROM PUBLIC**

. No public was present

**2.2 NEW BUSINESS**

**2.2.1 GB Internal Rules of Management**

19-20-16 *After discussion, motion duly proposed by K. Henrico & seconded S. Henderson Updated version will be circulated to the G.B.*

**2.2.2 Major School Change – Brief to LBPSB**

19-20-17 *After discussion motion duly proposed by K. Henrico & seconded L. Zechmeister to send the brief as presented. Approved unanimously*

### **2.2.3 Emergency Preparedness Plan**

19-20-18 *After discussion motion duly proposed by S. Henderson & seconded by P. Teasdale unanimously approved.*

### **2.2.4 Grad Committee Approvals**

19-20-19 *After discussion, bake sale table at Holiday Fair, Variety Show bake sale, TCBY sales & sweatshirt purchases, motions proposed by K. Henrico & seconded by L. Zechmeister - unanimously approved.*

### **2.2.5 Bill 40 & Resulting Changes in G.B.**

19-20-20 *After discussion no action by our G.B will be taken at this time. G.B will wait to see if Bill is passed.*

### **2.2.6 School Budget**

19-20-21 *Item was tabled until next the meeting in December. Mr. Benn has just received the template from the board.*

## **2.3 BUSINESS ARISING**

19-20-22 *Michelle Fauteux has stepped down from the G.B. Jennifer Cloutier will fill her position for the remainder of the two year term. (1 year) Motion to approve this replacement by T. Brisson & seconded by K. Henrico. Unanimously approved.*

## **2.4 Reports**

### **2.4.1 Parents' Committee Report**

This can be found on: <http://parents.lbpsb.qc.ca/report>

### **2.4.2 Home & School Report**

The Home & School report was presented and is Appendix 1

### 2.4.3 Daycare Report

No report

Ped Day activity: December 2<sup>nd</sup>

**Sport Life** fee \$1.00\$ for activity plus 10\$ for supervision

Total of \$28.00 .

19-20-23 *After discussion, motion for Ped day activity was duly proposed by L. Homsy & seconded S. Henderson. Unanimously approved.*

### 2.3.4 Council of Commissioners' minutes

Report on website. Martin was in attendance

### 2.4.5 Teachers' Report

The Teacher's Report was presented and is in Appendix 2

### 2.4.6 Principal's Report

The Principal's Report was presented and is in Appendix 3

### 2.4.7 Approvals

Rental for October 16<sup>th</sup> rental of conference room.

Field trip: November 12<sup>th</sup> Cycle 2 to Science Center.

Motion to ratify the e-votes previously approved by H. White & seconded by K. Henrico.

Skating field trip November 19<sup>th</sup> DDO. 36 students from cycle 2 (9 from each class) 4 parent volunteers and 2 staff. \$16 per student.

Ski club \$200-\$250 January 23<sup>rd</sup> & 30<sup>th</sup> February 6<sup>th</sup> & 13<sup>th</sup>

Parent volunteers needed. Cycle 3 intermediate skier with their own equipment.

Girls who Game Club, training November 21<sup>st</sup> at St. Edmund's - 10 students, 2 staff looking for parents to car pool. Cycle 2 & 3 girls. No cost.

Grad Trip 9am -9pm Notre Dame de Fatima May 28<sup>th</sup> dinner included at a cost of \$60 per students. 1 to 10 ratio.

19-20-24 *After discussion, motion to approve field trips was duly proposed by P. Teasdale & seconded by L. Zechmeister. Unanimously approved.*

**2.5 CORRESPONDENCE**

No correspondence

**2.6 VARIA**

**2.7 ADJOURNMENT**

19-20-25 *At 8:30 pm, motion to adjourn duly proposed by Kurt H. & seconded by Liane Z, adjournment unanimously approved.*

Next meeting: December 11<sup>th</sup>, 2019 @ 6:30pm.

Respectfully submitted, by Tara Brisson for H. O'Keeffe - school secretary.

Approved \_\_\_\_\_

Principal

Approved \_\_\_\_\_

Governing Board Chair

# Appendix 1

## SHEBROOKE ACADEMY HOME & SCHOOL

### 1. Recap of Home & School initiatives from September 2019:

- H&S online –On multiple occasions, the online registration portal has been reopened to allow for a new family and late registrants participate in the program.
- Decorations for Halloween Pumpkin Patch K/Gr.6 event: Due to the generous offer from Metro Beaconsfield, HnS was not required to purchase the pumpkins for this event. The K-team requested to have decorations covered by HnS. It was approved unanimously.
- New Program: Teacher Allocation Refund Program- Home & School initiated a program that allows each teacher to purchase items for their classroom/teaching needs. Globally the program has a budget of \$1500 and entitles each teacher to a reimbursement of their expenses up to a maximum of \$50. This request is done once per academic year via a printed form provided by HnS.
- Family Game Night – The welcome back “Family Game Night” was a success. A total of 49 families attended the event, and the association covered all costs finishing with a profit of \$40 (event was not identified as a fundraiser).
- Newsletter – Overall look of Newsletter being redesigned.

### Ongoing events:

- Pizza and Subway lunches (2 lunches per month)
- Tea Trolleys for staff at both Campuses– once a month H&S parents donate baked goods and a “trolley” goes class to class so teachers can enjoy a quick tea/coffee and dessert break.

### 2. Upcoming events:

- 2019 Fundscrip Fundraising Campaign – Kick-off of the campaign was November 4th. Parents received an order form and return envelope sent home in their child’s school bag. Campaign open until Nov 20<sup>th</sup>.
- 2019 Raffle (Holiday Fair) – Collection of major prizes continues and will conclude November 8<sup>th</sup>. Printing of tickets will be executed Monday Nov 11<sup>th</sup>.
- 2019 Holiday Fair – New to this year is the showing of a film during the event “How the Grinch Stole Christmas” which is also the theme of the event. Collection of donations for silent auction baskets ongoing.

### 3. Requests from Senior or Junior Governing Board this month

- None at this time.

**The Association’s next meeting will be held November 27<sup>rd</sup> 2019, 6:30pm at Jr campus**

## Appendix 2

### Teachers' Report

The Grade 6 students made another trip to the Junior school for some Halloween fun. The Grade 6's helped their kindergarten buddies find their pumpkin and then decorate it. Everyone had a great time!

A Remembrance Day assembly was held on November 6th. A piper escorted the students into the gym. The students were very respectful and well behaved. A minute of silence was observed on Monday, November 11th.

On November 12th, the Cycle 2 students went to the Science Centre.

On November 19th, 36 Cycle 2 students have been invited to participate in a Skating Play Day offered by GMAA in partnership with Skating Quebec & Skating Canada. Children with the least skating experience were given priority.

The community officers will be coming next week to speak to the Grade 6 students about Cyber Bullying.

Mme David's classes have been learning about "artificial intelligence". They will be participating in a workshop offered by Kids Code Jeunesse on November 21st.

Variety Show practices continue. The show will be presented November 28th. An afternoon show for the school and an evening show for parents.

A Girl's Coding club has started. It involves a small group of Grade 4-5-6 girls. The club runs until January.

Cross Country Run was a huge success! SAS has some very strong runners.

We are in the process of organizing a Pilo Polo tournament run by grade six for grade 4 students (grade 3 may be asked if there is a need for more players).

Cycle 3 students will be starting Volleyball in preparation for our tournament in January.

Bless the H&S Tea Trolley so greatly appreciated by all staff members!

## Appendix 3

### **Governing Board Meeting 2019-10-09**

#### **Principal's Report**

- Our thanks go to the Home & School who have spoiled us twice now with Tea Trolley service, most recently last Friday.
- Photo retake day has come and gone; all students should be taken care of now.
- The first term ended on 8 November and reports will be available to parents on Fusion as of 15:00 on Monday 18 November.
- We recently held our Remembrance Ceremony. We are very proud of our student readers from Grade 6 and flag bearers from Grade 5 who conducted themselves with great poise and dignity for the occasion.
- Parent teacher interviews will take place on Thursday 21 November during the afternoon and evening, and on the morning of Friday 22 November. That Friday is a PED day and daycare is open to those who register.
- Friday 15 November is also a PED day for the annual conferences of the teachers' union and support staff unions. Daycare is closed exceptionally on this day as daycare technicians and operators will be in attendance at the IASS assembly.
- Monday 2 December will be the last PED day of 2019.
- Grade 6 will have a presentation from the SPVM socio-com officers on cyberbullying on Wednesday 20 November.
- Our variety show is Thursday 28 November. More details will be sent soon.